

RMA-CRC Exam Application



Instructions for completing and submitting application:

- Applicants must have a minimum of three years' experience in credit risk.
- Exam fees are paid by credit card only. Please fax your completed application and résumé to 215-446-4100.

About You: Please Print Clearly Marketing Code: CLCRC

Mr. ___ Ms. ___ Mrs. ___ Dr. ___

First Name _____ M.I. _____ Last Name _____

Job Title _____

E-mail (required) _____

(This email address must be able to accept emails from rmahq.org. Please check with your IT Department to make sure that your domain will accept emails with a .org extension and that it will not be filtered out as spam.)

Job Function (please choose one)

- Auditor
- CEO/President
- COO/CFO/Managing Director
- CPA/Attorney/Appraiser
- Credit Administration/Department
- Credit Policy Officer
- Government Agency
- Human Resources/Training Director
- Insurance
- Loan Review/Administration
- Nonbank/Nonfinancial
- Portfolio Management Officer
- Regulator/Examiner
- Relationship Manager/Lender
- Risk Management Officer
- Secretary/Admin. Assistant
- Securities Lending
- Securities Trader
- Senior Line Manager
- Student
- Underwriter/Analyst
- University/Librarian

Area of Specialty (please choose one)

- Agricultural Lending
- All credit activity
- Audit
- Commercial Banking
- Consumer/Retail Banking
- Corporate Office
- Credit Department
- Credit Risk
- Custody
- Enterprise Risk
- Finance Function
- Funds Management
- Health Care
- International/Global Banking
- Investment Banking
- IT
- Legal
- Life/Health Insurance
- Market Risk
- Nonbank/Nonfinancial Institution
- Nonprofit/University
- Operational Risk
- Operations
- P&C Insurance
- Private Banking/Wealth Management
- Real Estate Lending
- Sales and Marketing
- Securities Lending
- Securities or Fixed Income Trading

Are you an Associate Member of RMA? Y N If yes, what is your membership number? _____

Gender: Male Female

Birth year _____

Total years of employment in credit risk* _____

Primary language _____

Do you require disability accommodations at the test center? Y N

Call RMA at 215-446-4013 to request a disability accommodation form.

Ethnic Background:

- American Indian/Alaskan Native
- Asian
- Black/African-American
- Hispanic/Latino
- Native Canadian
- Native Hawaiian/Pacific Islander
- White
- Other _____

* Applicants must have a minimum of three years' experience in credit risk.

About Your Institution:

It is your responsibility to assure your contact information is accurate and is kept accurate. It is also your responsibility to provide a good mailing address and an e-mail address that will accept e-mail from rmahq.org.

Institution Name _____

Street Address 1 _____

Street Address 2 _____

City _____

State/Province _____

Zip/Postal code _____

Country _____

Phone _____

Fax _____

Your business e-mail _____

Institution Web address _____

Holding company/parent institution _____

Institution type:

Accountant

Association within Farm Credit Bank

Canadian Credit Union

Commercial Bank

Consultant

Development Bank

Development Corporation

Farm Credit Bank

Finance Company

Foreign Bank

Financial Services

Government Agency/Regulator

Holding Company

Insurance Companies

Investment Bank

Lawyer

Leasing Company

Mortgage Company

Savings Bank/S&L/Thrift/Co-Op

Home Address:

Street Address 1 _____

Street Address 2 _____

City _____

State/Province _____

Zip/Postal code _____

Country _____

Phone _____

Fax _____

E-mail _____

Correspondence:

Where do you want correspondence sent? Home Office

Your Background:

Work history/required documentation. Please provide previous employers, listing most recent first. (Attach an additional sheet if necessary.) In addition to the information you provide below, we suggest you also submit a copy of your up-to-date résumé with your application.

Previous employer 1: _____

Previous employer 2: _____

Institution name _____

Institution name _____

Years worked _____

Years worked _____

Your job title _____

Your job title _____

Contact name _____

Contact name _____

Contact phone _____

Contact phone _____

Education history:

Highest education level attained:

- High school
- Partial college or associate degree
- Bachelor's degree
- Master's degree
- Doctoral degree
- JD or LLB

Banking/business certifications:

Certification 1:

Institution attended _____

Certification awarded _____

Date achieved _____

Certification 2:

Institution attended _____

Certification awarded _____

Date achieved _____

Certification 3:

Institution attended _____

Certification awarded _____

Date achieved _____

Certification 4:

Institution attended _____

Certification awarded _____

Date achieved _____

Professional Reference:

Name _____

Title _____

Phone _____

Examination Test Cycle Selection:

Your selected examination test cycle dates (please check www.rmahq.org/RMA/certification for dates):

I would like to take the:

U.S. English Exam

Canadian English Exam

Additional Information:

How did you hear about the exam? _____

I have read and agree to be bound by the RMA-CRC exam application agreement.

Signature _____

Print name _____

Date _____

If you do not hear from RMA within three (3) weeks of submitting this application call 215-446-4013.

Exam Fees in US Dollars

RMA Members: \$495

Nonmembers: \$695

Credit Card Information (application will not be reviewed without payment):

VISA MasterCard AMEX Diners Club Discover

Card number _____

Expiration Date _____

Signature _____

I understand my signature authorizes The Risk Management Association to charge my credit card for this purchase.

Questions? Call 800-677-7621 or e-mail us at rmacertification@rmahq.org. Please fax this completed application to 215-446-4100.

RMA-CRC CERTIFICATION EXAMINATION APPLICATION AGREEMENT

THIS AGREEMENT IS A LEGALLY BINDING CONTRACT THAT SHOULD BE READ IN ITS ENTIRETY. YOUR SUBMISSION OF AN APPLICATION TO TAKE THE RMA-CRC EXAMINATION SIGNIFIES YOUR AGREEMENT TO BE BOUND BY ALL OF THE TERMS OF THIS AGREEMENT.

The Risk Management Association ("RMA"), a Pennsylvania not-for-profit corporation having its principal place of business at 1801 Market Street, Suite 300, Philadelphia, PA 19103, and, I, an applicant to take the RMA-CRC certification examination ("Applicant") enter into this Examination Application Agreement ("Agreement") for RMA to perform testing services designed to determine whether Applicant satisfies the requirements for obtaining "Certified" status and become entitled to use the certification mark "RMA-CRC" (the "Seal").

In consideration of the covenants contained in this Agreement and other good and valuable consideration to each of the parties by the other in hand paid the receipt of which is hereby acknowledged, the parties agree as follows:

1. By signing and submitting the application, Applicant represents and warrants to RMA that Applicant meets all of the requirements (the "Requirements") necessary to take the RMA Credit Risk Certification Exam for which Applicant is making application (the "Exam"). Applicants must complete the application for the Exam by the desired exam window application submission deadline. Applicant may not submit an application after the applicable deadline. If Applicant fails to meet an application deadline, Applicant must wait until the application process begins for the next Exam.

2. Applicant must satisfy all of the Applicant Requirements (The Requirements), as stated in Exhibit A attached, as determined by RMA, in order for Applicant to be granted the right to use, and continue to use, the Seal. The Requirements may be modified from time to time by RMA and such modifications shall become effective upon publication or posting on RMA's Web site. Applicant shall have a period of 180 days from the date of any such modification(s) in which to conform to RMA's then-current Requirements. RMA shall have the sole right and authority to apply, construe and interpret the Requirements (including any modifications) and all determinations of RMA shall be final, binding and conclusive.

3. Applicant shall apply to take the Exam by completing the attached application and remitting the applicable fee. RMA shall review Applicant's application to determine whether Applicant is eligible to take the Exam in accordance with the Requirements. Subject to payment of the applicable fees therefor and Applicant's conformance with the eligibility require-

ments and successful completion of the Exam, as determined by RMA, RMA shall confer "Certified" status with respect to Applicant and Applicant shall have the right to use RMA's Seal in accordance with Section 4 below.

4. RMA shall notify Applicant that it has been awarded the right to use the "Seal" upon Applicant acquiring "Certified" status, subject to Applicant's execution of RMA's then-current form of License Agreement.

5. Applicant acknowledges and understands that in order to maintain "Certified" status such that Applicant may continue to use the Seal, Applicant must demonstrate continued compliance with the then-current Requirements as determined by RMA.

6. Applicant acknowledges and agrees that "Certified" status shall be deemed withdrawn in the event that Applicant fails to meet the continuing education and other standards for maintenance of "Certified" status as set forth in the Requirements and/or the License Agreement.

7. RMA shall incur no liability with respect to nonperformance or delay in performing any act required of it under this Agreement regardless of whether such nonperformance or delay is caused by act of God or the public enemy, strikes, the requirements of any law or governmental regulations or orders, or any other circumstances beyond the control of RMA.

8. Applicant shall indemnify, defend, and hold RMA and its officers, directors, agents and employees harmless against any and all actions, claims and demands whatsoever arising out of or otherwise relating to this Agreement, except to the extent that any such injury or damage is found to be due solely to the gross negligence or willful misconduct of RMA. The obligations of Applicant under this paragraph 8 shall survive any suspension, revocation, termination or cancellation of this Agreement.

9. Applicant acknowledges and agrees that all Exam materials are the sole and exclusive property of RMA, including the scenarios, questions, answer keys and rationales. Applicant covenants and agrees that Applicant will not share, copy, release or divulge any of this material in any manner for any reason whatsoever. Except as otherwise provided in or necessary to enforce its rights under this Agreement or the Certification License Agreement, information collected by RMA about Applicant and Applicant's exam score shall be held in confidence and shall not be transmitted to any party unless authorized in writing by Applicant. However, Applicant acknowledges and agrees that RMA retains the right to anonymous use of any information provided by Applicant on all materials submitted both for the Exam and in order to meet Applicant's continuing education

requirements. Applicant acknowledges and agrees that its status as "Certified" (or any loss of such status) is not confidential, and RMA may advise third parties of any such acquisition, loss or suspension of Certified status, including Applicant's right to use the Seal. Applicant's status in this program shall be public knowledge. Applicant gives RMA the right to publish Applicant's name on RMA's Web site or in other publications or documents as RMA sees fit and to respond to any inquiries from third parties as to whether Applicant has been awarded "Certified" status and has the right to use the Seal.

10. Applicant is familiar with the Seal. Applicant's use of the Seal is a warranty of Applicant's continuing compliance with the Requirements for certification then in effect.

11. This Agreement may be suspended and/or revoked by RMA upon written notice for failure by Applicant to comply with any terms of this Agreement, the Exhibits hereto, or the Certification License Agreement.

12. This Agreement has been finally executed at the office of RMA in Philadelphia, Pennsylvania. The law to be applied to any matters arising hereunder shall be that of the Commonwealth of Pennsylvania, without giving effect to conflicts of laws principles. Any dispute or difference arising under or in connection with this Agreement or any breach thereof which can not be settled by friendly negotiation and agreement between the parties, shall be finally settled by arbitration conducted in accordance with the commercial rules of the American

Arbitration Association. Such arbitration proceedings shall take place in Philadelphia, Pennsylvania. Judgment upon any award granted following arbitration may be entered in any court of competent jurisdiction.

13. In the event any one or more of the provisions contained in this Agreement shall for any reason be held invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any of the other provisions of this Agreement.

14. Except as provided herein above, this Agreement may not be modified orally or in any manner other than by an agreement in writing.

15. This Agreement supersedes all proposals, oral or written, and all other communications or previous agreements between the parties relating to the subject matter of this Agreement.

EXHIBIT A

RMA-CRC APPLICANT CERTIFICATION REQUIREMENTS

Candidates applying for certification as RMA-Credit Risk Certified must have at least three years credit risk experience before applying for certification. Applicant must submit evidence to support its experience as defined in the then-current application form published by RMA.

Applicants who have successfully become RMA-Credit Risk Certified must maintain RMA membership and must complete 60 continuing education credits every three years beginning with the year of certification and every three years thereafter and pay the applicable fee associated therewith.

Applicant agrees that it will fully cooperate with RMA, at Applicant's sole cost, regarding complaints with respect to its "Certified" status. For reasonable cause, as determined by RMA, Applicant may be subjected to further evaluation to verify continued compliance with these Requirements. RMA will, to the extent that it deems necessary or advisable, investigate such complaints. The extent of any investigation will depend on the nature of the complaint but an initial attempt will be made to understand and resolve the issues via phone conversations and correspondence. RMA reserves the right to revoke any certification where it is found that the Applicant is not in compliance with the Requirements.